

## Instructions to request an account in the NIFC ArcGIS Online Organization

**NOTE:** Does your agency have an organizational account? If yes, please provide the username at [FPGrants@fire.ca.gov](mailto:FPGrants@fire.ca.gov) to be added to the Fire Prevention Grants group. If no, please follow the below instructions to get the NIFC/AGOL account.

**NOTE:** It might take a day or more to generate the NIFC/AGOL. DO NOT contact NIFC for any support issue!! Please email at [FPGrants@fire.ca.gov](mailto:FPGrants@fire.ca.gov).

- Click the link below and follow the instructions to register  
[https://docs.google.com/forms/d/e/1FAIpQLSdYM5TnbcmKUGiUSb98x1LpBcKfhclx0Hu-UtsG\\_82Cjlx7fw/viewform](https://docs.google.com/forms/d/e/1FAIpQLSdYM5TnbcmKUGiUSb98x1LpBcKfhclx0Hu-UtsG_82Cjlx7fw/viewform)
- **Page 1 - Enter**
  - Your First Name
  - Your Last Name
  - Your Email Address
  - Professional Title - *Fire Prevention*
  - On an active incident? - *No*
  - Agency/Company - *CAL FIRE*
  - GACC – Select from the list e.g SC- *Southern California* or NC -*Northern California*.

See below for the breakdown:

| Unit Name            | Unit ID | Region   | Unit Name              | Unit ID | Region   |
|----------------------|---------|----------|------------------------|---------|----------|
| Amador-El Dorado     | AEU     | Northern | Fresno-Kings           | FKU     | Southern |
| Butte                | BTU     | Northern | Kern County            | KRN     | Southern |
| Humboldt-Del Norte   | HUU     | Northern | Los Angeles County     | LAC     | Southern |
| Lassen-Modoc         | LMU     | Northern | Madera-Mariposa-Merced | MMU     | Southern |
| Marin County         | MRN     | Northern | Orange County          | ORC     | Southern |
| Mendocino            | MEU     | Northern | Riverside              | RRU     | Southern |
| Nevada-Yuba-Placer   | NEU     | Northern | San Benito-Monterey    | BEU     | Southern |
| San Mateo-Santa Cruz | CZU     | Northern | San Bernardino         | BDU     | Southern |
| Santa Clara          | SCU     | Northern | San Diego              | MVU     | Southern |
| Shasta-Trinity       | SHU     | Northern | San Luis Obispo        | SLU     | Southern |
| Siskiyou             | SKU     | Northern | Santa Barbara County   | SBC     | Southern |
| Sonoma-Lake-Napa     | LNU     | Northern | Tulare                 | TUU     | Southern |
| Tehama-Glenn         | TGU     | Northern | Tuolumne-Calaveras     | TCU     | Southern |

- Home unit identifier – *CA FPG* (Fire Prevention Grants)
- The primary use of account - *Treatment*
- Click NEXT

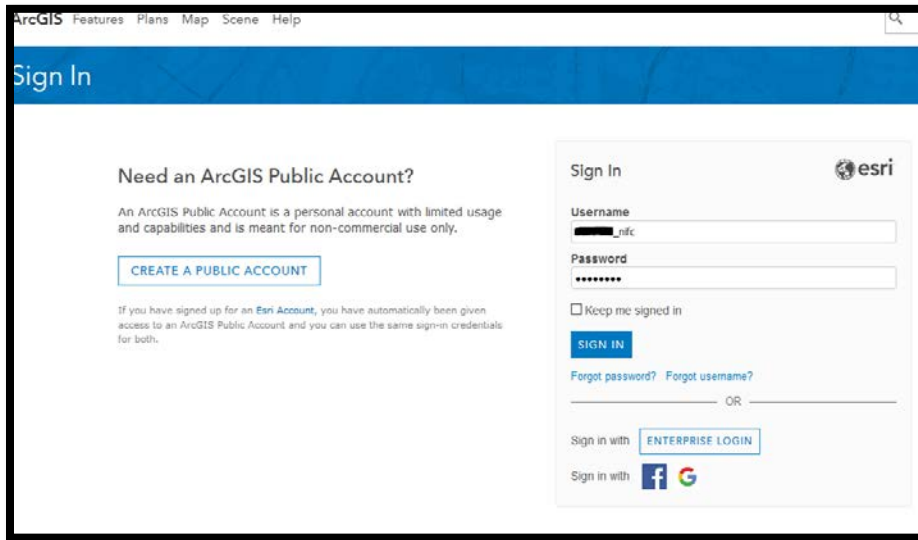
- **Page 2 – Enter**
  - Position - *FOBS*
  - IC – *None*
  - IMT Type - *None*
  - IMT Identifier – *None*
  
- **Page 3 – Enter**
  - I have read and understand the NIFC Organization Rules of Behavior- *Yes (Please refer to the link <https://goo.gl/ouZD2j> for more details)*

**NOTE:** *Once the account is created, wait for an email from **ArcGIS Notifications**. Please forward the account setup email with your user name at [FPGGrants@fire.ca.gov](mailto:FPGGrants@fire.ca.gov) to be added to the “Fire Prevention Grants” group. DO NOT contact NIFC for any support issues. Please email at [FPGGrants@fire.ca.gov](mailto:FPGGrants@fire.ca.gov)*

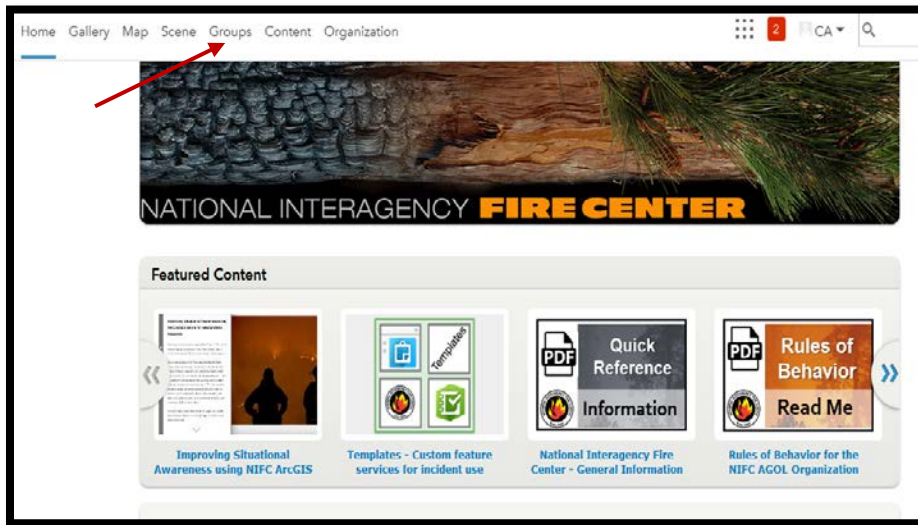
***Please refer to Page 3 below instructions once added to the group.***

Please follow the below instructions after NIFC account is created. (Instructions are the same for your Organizational account).

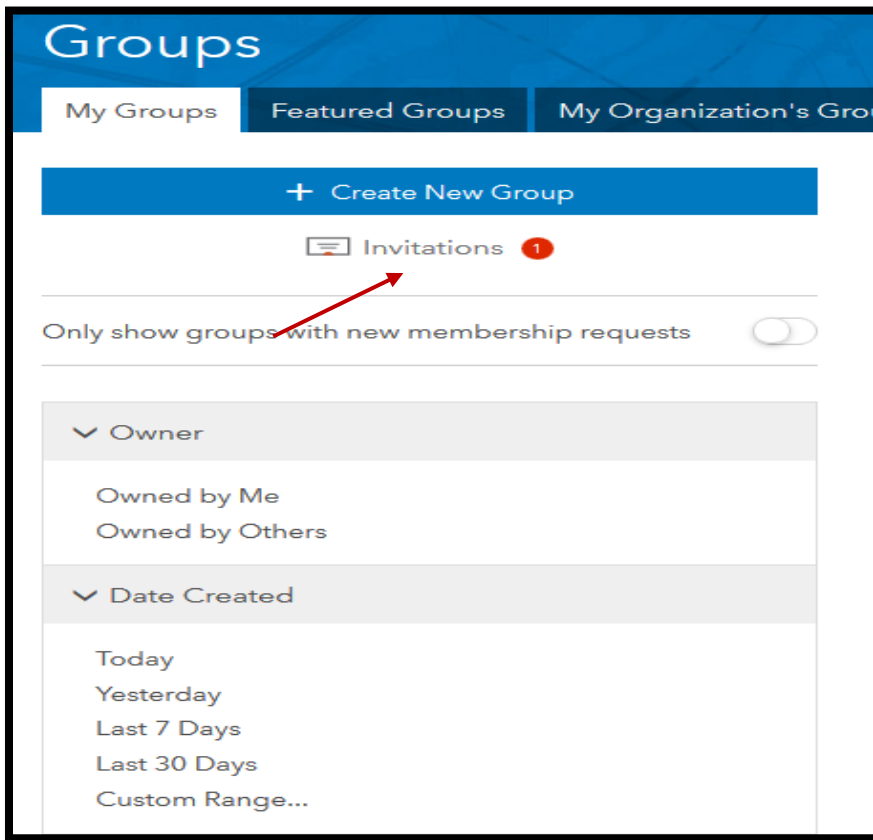
- Log in to your NIFC account using below link
  - <http://www.arcgis.com/apps/webappviewer/index.html?id=3d041aaaf1444a57bf01af7467449d9d>



- Click "Groups" as shown below



- Click "Invitations"



- Click on "Join the group" and then close. After been added to the group please refer to the "Instructions to draw a polygon shape" on [http://calfire.ca.gov/fire\\_prevention/firepreventiongrants](http://calfire.ca.gov/fire_prevention/firepreventiongrants)

