

REVISED EXAMINATION ANNOUNCEMENT

EXAM TITLE: FIRE CAPTAIN (PARAMEDIC)
EXAM CODE: 5FS03
EXAM BASE: DEPARTMENTAL PROMOTIONAL
DEPARTMENT: DEPARTMENT OF FORESTRY AND FIRE PROTECTION
FINAL FILING DATE: MAY 22, 2015*
INTERVIEWS: JULY/AUGUST 2015**

The bulletin announcing the above examination has been amended as follows:

*The final filing date has been extended to May 22, 2015. Applications must be postmarked no later than May 22, 2015.

**It is anticipated that the qualifications appraisal interviews will be held in July/August 2015.

Please do not resubmit an application if you have already applied for this examination.



FIRE CAPTAIN (PARAMEDIC)

Exam Code: 5FS03

Department(s):	Department of Forestry & Fire Protection
Opening Date:	05/04/2015
Closing Date:	05/22/2015
Type of Recruitment:	Departmental Promotional
Salary:	MONTHLY-RANGED-SALARY - \$4,045.00 to \$5,108.00
Employment Type:	Permanent Full-time Permanent Part-time Permanent Intermittent Limited Term Full-time Limited Term Part-Time Limited Term Intermittent
Exam Type:	State-wide

EEO

An equal opportunity employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

DRUG FREE STATEMENT

It is an objective of the state of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

WHO SHOULD APPLY?

Applicants who meet the minimum qualifications as stated on this bulletin. This is a Departmental promotional examination for the Department of Forestry and Fire Protection.

1. Applicants must have a permanent civil service appointment with the Department of Forestry and Fire Protection as of **May 22, 2015**, the final filing date, in order to participate in this examination; or
2. Must be a current or former employee of the Legislature for two or more consecutive years as defined in Government Code Section 18990; or
3. Must be a current or former non-elected exempt employee of the Executive Branch for two or more consecutive years as defined in Government Code Section 18992; or
4. Must be a person retired from the United States military, honorably discharged from active military duty with a service-connected disability, or honorably discharged from active duty as defined in Government Code Section 18991. [Applicants applying under item 4 must provide a copy of their DD214 or other official discharge documents with their Examination/Employment Application (STD. 678)]

For persons who are interested in applying that meet the criteria for either items 2, 3, or 4 above, and examinations are given by more than one Department for the same classification, you must select one Department in which to compete. Once this selection is made, it cannot be changed for the duration of the promotional list established from the examination in which the person participated. Employees may transfer list eligibility between Departments in the same manner as provided for state civil service employees.

FILING INSTRUCTIONS

Final File Date: **May 22, 2015**

Examination/Employment Application (STD. 678) is available at the California Department of Human Resources' website at [State Application](#). Examination/Employment Application (STD 678) may be submitted by mail, or delivered in person.

Note: Applications will not be accepted via e-mail.

MAIL:

Department of Forestry and Fire Protection
Examination Unit – (Attention: Carol Anderson)
P.O. Box 944246
Sacramento, CA 94244-2460

SUBMIT IN PERSON:

Department of Forestry and Fire Protection
Examination Unit – (Attention: Carol Anderson)
1300 U Street
Sacramento, CA 95818

Applications postmarked, or personally delivered after the final filing date, **May 22, 2015**, will not be accepted for any reason.

SPECIAL TESTING ARRANGEMENTS

If you have a disability and need special testing arrangements, mark the appropriate box on the application and/or contact the Department of Forestry and Fire Protection at (916) 445-7824.

SALARY INFORMATION

\$4045 - \$5108

ELIGIBLE LIST INFORMATION

A Departmental promotional eligible list will be established for the Department of Forestry and Fire Protection. This list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

All applicants must meet the education and/or experience requirements for this examination by **May 22, 2015**, the final filing date.

NOTE: Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

All applications/resumes must include "from" and "to" employment dates (month/day/year), time base, and applicable civil service class titles. Applications/resumes received without this information will be rejected.

MINIMUM QUALIFICATIONS

License and Education: Possession of a valid driver license of the appropriate class issued by the Department of Motor Vehicles. Applicants who do not possess this license will be admitted to the examination but must secure the license prior to appointment;

and

Possession of a current Emergency Medical Technician-Paramedic (EMT- P) certificate issued by a California county health officer; or enrollment in an approved paramedic training program within five months of completion. Proof of paramedic certification applicable to the county of employment will be required prior to appointment;

and

Experience: Three years of permanent full-time experience in California state service performing the duties of a Fire Apparatus Engineer or Fire Apparatus Engineer (Paramedic) and successful completion of the corresponding California Fire Fighter Joint Apprenticeship Committee Program. (Applicants who are within six months of satisfying the experience requirement will be admitted to the exam but must successfully complete the apprenticeship program before appointment.);

Or

Three years of permanent full-time experience in the California state service performing the duties of a Fire Apparatus Engineer with an appointment to the class prior to the initiation of the California Fire Fighter Joint Apprenticeship Committee Program on July 1, 1983;

Or

Applicants who gained employment with the California Department of Forestry and Fire Protection by Board Resolution may compete if they have three years of permanent full-time experience as a Fire Apparatus Engineer or Fire Apparatus Engineer (Paramedic) but must successfully complete the apprenticeship program before appointment or receive SubJAC certification of journey level status. [Experience with the California Department of Forestry and Fire Protection may be combined with prior Fire Apparatus Engineer or Fire Apparatus Engineer (Paramedic) experience to meet this requirement.] (Applicants who are within six months of satisfying the experience requirement will be admitted to the exam but must successfully complete the apprenticeship program before appointment or receive SubJAC certification of journey level status.).

APPLICANTS MUST ATTACH A COPY OF THEIR CURRENT EMT- P LICENSE TO THE EXAMINATION APPLICATION (STD. 678). APPLICANTS CURRENTLY ENROLLED IN A PARAMEDIC TRAINING PROGRAM AND WITHIN FIVE MONTHS OF COMPLETION MUST INDICATE THEIR ENDING DATE OF TRAINING INCLUDING FIELD INTERNSHIP IN PART 14 ON THE EXAMINATION APPLICATION.

POSITION DESCRIPTION

A Fire Captain (Paramedic), under direction, supervises the work of an engine company(s) and hand crew(s); with other Fire Captains, shares in the management of a fire station, including the maintenance of emergency apparatus and equipment; performs paramedic duties and supervises a crew of personnel engaged in emergency medical rescue activities; or serves as paramedic coordinator in a ranger unit; and does other related work.

EXAMINATION INFORMATION

Qualifications Appraisal Interview: It is anticipated that interviews will be held during **July/August 2015**.

The examination will consist of a qualifications appraisal interview weighted 100%. The interview will include a number of predetermined job-related questions. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. **CANDIDATES WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.**

KNOWLEDGE AND ABILITIES

Scope:

A. Knowledge of:

1. Basic human anatomy for effective treatment of patients during medical emergencies.
2. Patient triage procedures and techniques [e.g., Respirations, Perfusion, Mental status (RPM), Simple Triage and Rapid Treatment (START), triage tags] to ensure appropriate treatment is administered.
3. Patient assessment (e.g., vital signs, skin signs, level of consciousness) to effectively treat patients at the Basic and Advanced Life Support level.
4. Pharmacology (e.g., uses, dosage, administration) as appropriate for patient care and scope of practice.
5. Principles and practices of emergency medical procedures [e.g., Basic Life Support (BLS), Cardiovascular Pulmonary Resuscitation (CPR), Automated External Defibrillator (AED)] to safely respond to and render medical aid.
6. Basic Life Support and Advanced Life Support airway adjuncts and techniques used on patients during medical and traumatic emergencies.
7. Techniques (e.g., positioning, movement, oxygen administration) as used on patients in respiratory distress to ensure effective treatment.
8. Safety precautions (e.g., Personal Protective Equipment, body substance isolation, proper needle disposal) to provide protection from communicable diseases.
9. Decontamination techniques (e.g., proper hand washing, sanitization of reusable medical equipment, biohazard disposal) used to minimize the spread of communicable diseases following an incident.
10. The strategies and tactics (e.g., indirect, direct, combination) used to suppress various types of fires (e.g., vehicle, structure, wildland).
11. Rescue, Exposure, Confinement, Extinguishment, Overhaul (RECEO) with salvage and ventilation procedures to ensure effective operations in structural fires.
12. Wildland-urban interface strategies and tactics for structure defense.
13. The proper uses and abilities of transport resources (e.g., ambulance, air-ambulance, rescue helicopters) to ensure patient is provided proper transport to appropriate medical facility.
14. Rapid intervention crew/team tactics (e.g., large area search, breaching and breaking, softening a structure) for firefighter safety and rescue.
15. Life hazard notification policies (e.g., Emergency Command Center notification, Three Stripes You're Out, personnel accountability) to ensure scene safety.
16. Wildland firefighting safety rules of engagement (e.g., 10 Standard Firefighting Orders, 18 Situations That Shout Watch Out, Lookouts, Communication, Escape Routes, Safety Zones) for safe operations.
17. Factors affecting wildland fire behavior (e.g., fuel, weather, topography) to ensure safe and effective operations.
18. Emergency scene safety practices (e.g., traffic, life safety hazards, apparatus placement) to ensure the safety of the public and emergency response personnel.
19. Basic fire behavior (e.g., types, phases, characteristics) to identify the most effective extinguishing methods.

20. Fire suppression practices and procedures for various types of fire (e.g., structural, vehicle, wildland) to safely and effectively mitigate an incident.
21. Emergency operations (e.g., fires, rescues, hazardous materials incidents) to mitigate incidents in a safe and efficient manner.
22. Selection, maintenance, and inspection methods for safety gear (e.g., personal protective equipment, traffic vest, fire shelter) to ensure compliance with safety rules, regulations, and personal safety.
23. Occupational Safety and Health Agency (OSHA) policies (e.g., two in – two out, accountability, lockout – tag out) to ensure personnel safety and compliance with State and Federal law.
24. Defensive driving techniques (e.g., traffic laws, intersection approach, utilization of warning devices) to safely operate Department vehicles in emergency and non-emergency situations.
25. The Department's vehicle accident reporting policy (e.g., reporting, forms) to ensure appropriate documentation.
26. Incident accountability techniques (e.g., safety checks, Personnel Accountability Report, accountability tags) to ensure personnel safety.
27. Rescue/extrication equipment (e.g., hydraulic and pneumatic tools, stabilizing devices) to safely and effectively remove entrapped victims.
28. Rescue/extrication (e.g., vehicle, building, trench) techniques to safely and effectively remove entrapped victims.
29. Of basic vehicle maintenance and repair (e.g., pre-trip inspection, scheduled maintenance, brake adjustment) to ensure safety and operational readiness.
30. Fire ground hydraulics (e.g., gallons per minute, pump operations, friction loss) to provide safe and effective water use.
31. Utility control (e.g., water, gas, electrical) to ensure personnel safety during incidents.
32. Fire service ladders (e.g., testing, maintenance, use) to ensure operational readiness and personnel and public safety
33. The maintenance and operation of Department mobile equipment (e.g., utility vehicles, fire apparatus, pumps) to ensure safe and effective utilization.
34. Basic mechanics (e.g., automotive, small engine, household appliances) to perform general repairs to ensure proper maintenance and operational readiness.
35. Facility operations (e.g., lookout towers, communication vaults, fire stations) to ensure proper maintenance and operational readiness.
36. Fire hose types (e.g., attack, supply) to ensure appropriate use in fire suppression and other activities.
37. Fire hose maintenance (e.g., testing, proper storage) to ensure operational readiness and firefighter safety.
38. Structural chainsaw operations (e.g., rescue, ventilation, overhaul) to ensure life, safety, and compliance with Department Chainsaw policy.
39. Various terminology (e.g., incident command system, medical, fire) to communicate effectively.
40. Emergency vehicle (e.g., engines, ladder truck, rescue) operations according to Department policy, Federal, State, and local regulations.
41. Firing tools and equipment (e.g., drip torch, fusees, aerial devices) used during fire activities for safe and effective fire operations.
42. Standard response plans (e.g., medical, wildland, structure) for appropriate response to incidents.
43. Reference materials [e.g., Incident Response Pocket Guide (IRPG), Field Operations Guide, Fireline Handbook] to ensure firefighter safety and survival.
44. Safe food handling methods to ensure health and wellbeing of personnel to avoid food borne pathogens.
45. Wildland chainsaw operations (e.g., felling, brushing, limbing) for fire control and firefighter safety per National Wildfire Coordinating Group (NWCG) and Department policy.
46. Fire tools and equipment (e.g., chainsaw, axe, ventilation fans) to ensure proper use and maintenance.

47. Weather observation tools and techniques (e.g., belt weather kit, digital weather devices, online weather resources) to obtain location specific weather information.
48. The Department's mission, vision, and value statements to carry out the day to day activities of the Department.
49. The Department's organizational structure to work effectively within the organization.
50. Basic mechanical advantage systems (e.g., lowering, hauling, raising) for rescue operations.
51. Specialized rescue procedures (e.g., high and low angle, water, confined space) to safely and effectively rescue entrapped victims.
52. Navigational aids [e.g., Global Positioning Systems (GPS), maps, compass] for assistance in navigation and mapmaking.
53. The Department's safety procedures and programs (e.g., Injury and Illness Prevention Program, Violence in the Workplace, Workers' Compensation Program, Operational Safety Health Agency) to achieve workplace safety.
54. Injury reporting procedures (e.g., State Compensation Insurance Fund, Injury Assessment Prevention System, Procedure 800) to comply with Federal and State procedures and safety of personnel.
55. Tactics and techniques (e.g., observation, retardant drop, mapping) used in aerial firefighting to assist in fire suppression activities.
56. Applicable Department policies and procedures (e.g., administrative, safety, training) for effective job performance.
57. Federal, State, and local regulations affecting emergency plans (e.g., operating plans, response plans, pre-plans) to ensure personnel are in compliance during emergency operations.
58. Writing elements (e.g., spelling, grammar, sentence structure) to ensure that written materials are complete, concise, and error-free.
59. Department forms (e.g., incident, personnel, safety) for effective job performance.
60. Thermal imaging devices (e.g., thermal imaging camera, heat detection gun) and proper application and use in emergency and non-emergency situations.
61. The various fire cause classifications (e.g., arson, electrical, mechanical) for statistical and investigative purposes.
62. Personnel policies and procedures (e.g., performance management, workers compensation, employee assistance program) to ensure effective operations.
63. The Department's and cooperating agencies' communications systems (e.g., VHF, 800 MHz, UHF) to allow effective communications between agencies.
64. Fire prevention principles and practices (e.g., defensible space, school programs, weed abatement) to prevent fires and provide fire safety.
65. Direct Protection Areas (e.g., State, local, Federal) to accurately and adequately suppress and manage incidents.
66. Hazardous material storage (e.g., bulk fuel, insecticides, flammable liquids) to ensure environmental safety and compliance with local, State, and Federal laws.
67. Helicopters and helitack equipment capabilities (e.g., rescue, suppression, crew transport) for use in air operations.
68. Helicopter and helitack safety procedures (e.g., crash rescue, pre-flight briefing, approaching the aircraft) to ensure the safety of personnel.
69. Agency responsibility (e.g., local, State, Federal responsibility areas) as it relates to fiscal accountability.
70. Inventory practices (e.g., Material Requisition Transfer, Safety Data Sheet, service center operations) to ensure operational readiness.
71. Fixed wing aircraft capabilities and limitations (e.g., hazards, coverage levels, flight time) to assist with aerial firefighting suppression activities.
72. Fixed wing safety procedures (e.g., pre-flight briefing, approaching the aircraft, hand signals) to ensure the safety of personnel.
73. Health Information Portability and Accountability Act (HIPPA) laws, rules, and regulations to ensure compliance and information security.

74. The state-wide radio call plan to effectively communicate with Emergency Command Centers and other emergency responders.
75. Accepted command systems (e.g., Incident Command System, National Incident Management System) for proper incident organization and structure.
76. Hazardous material incident operations to analyze the situation and determine the appropriate actions (e.g., isolate and deny entry, lock-out/tag-out, dike or dam the flow) to safely minimize and/or mitigate an incident.
77. Hazardous material incident command structure (e.g., technical reference specialist, entry team leader, decontamination leader) to safely mitigate the incident.
78. Fuel, weather, and topography as they relate to wildland fire behavior.
79. Extinguishing agents (e.g., water, foam, dry chemicals) and their appropriate application during fire suppression.
80. Basic construction (e.g., buildings, trails, water systems) for appropriate maintenance and project completion.
81. Building construction (e.g., wood frame, masonry, metal frame) to determine appropriate fire suppression tactics and ensure firefighter safety.
82. Mobile communication devices (e.g., cell phones, two-way radios, Mobile Data Computers) for effective communication.
83. Firing methods and techniques (e.g., burnout, backfire, edge fire) used during fire activities for safe and effective fire operations.
84. Equal Employment Opportunity (EEO) policies in the workplace.
85. Ropes and related equipment and their proper use and maintenance.
86. The Department's safety programs [e.g., Injury Illness Prevention Program (IIPP), Respiratory Protection Program (RPP)].
87. Fire protection systems (e.g., sprinkler systems, fire department connections, alarm systems) for preplanning and fire suppression.
88. The Critical Incident Stress Debriefing system to recognize employee mental stress and health.
89. Computer software (e.g., mapmaking, Microsoft Office) to ensure effective job performance.
90. Department computer programs (e.g., CALATERS, ePay, eFC33) for personnel reporting and compliance with Department policy.
91. California Code of Regulations (CCR) Title 22, Division 9 pertaining to Emergency Medical Services (EMS).
92. Advanced Life Support (ALS) standards to ensure proper patient care.
93. Continuous Quality Improvement (CQI) standards to ensure proper patient care and document trending of patient care.
94. Department substance abuse policy to ensure workforce health and safety.
95. Controlled substance management to ensure Drug Enforcement Administration (DEA) compliance.
96. State and unit fire plans to ensure appropriate response and resource allocation.
97. Department intranet to access Department specific information, policies, and forms.
98. The Departments progressive discipline policy in order to prevent, correct, and take adverse action against employees not meeting Department's expectations.
99. The Firefighters Bill of Rights and Memorandum of Understanding (MOU) to ensure that employee rights are protected in accordance with State law.
100. Local support services to ensure the welfare of the public.
101. Ryan White Act in the event of an actual and/or potential communicable disease exposure to ensure appropriate policies and procedures are followed according to Department standards.

B. Ability to:

1. Assess and administer the appropriate level of care during medical emergencies.
2. Administer oxygen to ill or injured patients in medical emergencies.
3. Read and interpret maps (e.g., topographic, road, quadrangle).
4. Read and interpret reference materials (e.g., training materials, policies, reports) for effective application.
5. Administer Cardiovascular Pulmonary Resuscitation (CPR) and/or standard first aid in medical emergencies.
6. Make presentations to the public and other stakeholders.
7. Lead a fire suppression crew during an incident (e.g., hazard, emergency, exercise).
8. Prioritize, schedule, and delegate assignments in order to accomplish daily duties and activities.
9. Manage time effectively, multi- task, and prioritize assignments in order to meet objectives.
10. Safely use and maintain firefighting tools and equipment (e.g., chainsaw, axe, ventilation fans).
11. Check vital signs of patient to determine whether circulation and respiration are functional and adequate.
12. Assign, direct, track, and evaluate operational resources for appropriate use and their effectiveness.
13. Use mobile communication devices (e.g., cell phones, two-way radios, Mobile Data Computers) for effective communication.
14. Effectively communicate under stressful situations and adverse conditions.
15. Administer the correct medication appropriately in a given situation.
16. Solve mathematical problems (e.g., arithmetic, drug calculations, hydraulic calculations).
17. Orally communicate effectively to a variety of audiences (e.g., patients, coworkers, stakeholders).
18. Effectively communicate in writing to a variety of audiences.
19. Safely coordinate air resources with ground operations to maximize effective use of available resources.
20. Manage emergency incidents according to established procedures (e.g., laws, policies, agency agreements).
21. Safely lift, carry and transport patients using the proper techniques and devices (e.g., gurney, backboard, stair chair).
22. Analyze terrain and hazards to identify a safe landing zone for rotary wing aircraft.
23. Prepare clear and concise reports (e.g., fire, finance, medical).
24. Perform preventative maintenance (e.g., oil changes, fluid replacement) on mobile equipment.
25. Locate and determine the origin and cause of fires.
26. Use computer software (e.g., Microsoft Office, mapmaking, Department specific programs) to complete reports and presentations.
27. Question callers to determine their locations, the nature of their problems, and determine the type of response needed with accuracy.
28. Receive incoming telephone or alarm system calls regarding emergency and non-emergency fire service, ambulance service, information, and after hours calls for the departments within a city/county.
29. Respond to and direct the route to be taken to emergency calls.
30. Recognize life safety hazards and make appropriate decisions for resolution.
31. Communicate (e.g., read, write, speak) effectively in English.
32. Properly manage a firefighter emergency on incidents (e.g., wildland, structural, medical).
33. Recognize the characteristics of fire behavior to ensure firefighter and public safety.
34. Recognize the characteristics of smoke [e.g., volume velocity density, color (VVDC)].
35. Analyze situations for development and implementation of an effective course of action during emergency and non-emergency situations.
36. Lead personnel (e.g., coworkers, crews, cooperating agencies).
37. Recognize sensitive situations (e.g., crime scene, fatality accident) to maintain confidentiality.
38. Communicate effectively using a variety of terminology (e.g., Incident Command System, medical, fire).
39. Instruct others (e.g., employees, public) for general educational purposes.

40. Troubleshoot mechanical problems (e.g., power tools, hydraulic, mobile) to ensure safe and effective repairs are completed.
41. Operate thermal imaging devices (e.g., thermal imaging camera, heat detection gun) for effective job performance.
42. Perform minor repairs (e.g., bulb replacement, change tires) on mobile equipment.
43. Perform building and grounds maintenance and general repairs (e.g., plumbing, carpentry, landscaping) to provide upkeep to Department facilities.
44. Assist in personnel functions (e.g., hiring, performance management, training).
45. Conduct a methodical and systematic fire investigation to determine origin and cause.
46. Conduct and document defensible space inspections according to Public Resource Code 4291 (e.g., LE 100).
47. Interpret applicable codes, laws, rules and regulations (e.g., Public Resource Code, Health and Safety Code, Uniform Fire Code) to ensure appropriate application in all administrative and firefighter activities.
48. Interpret applicable medical codes, laws, rules and regulations (e.g., emergency medical services, Ryan White Act) to ensure appropriate application in all administrative and firefighter activities.
49. Develop and/or maintain programs (e.g., quality assurance, continuing education, Automated External Defibrillator).
50. Analyze and assess effectiveness of emergency medical services care (e.g., audit emergency medical services reports, patient outcome, data collection).
51. Act as a liaison between cooperating emergency medical services agencies (e.g., Local Emergency Medical Services Agencies (LEMSA), local hospitals, ambulance providers).
52. Serve as the Ryan White liaison to the unit at the direction of the Unit Chief.

VETERANS PREFERENCE

Veterans' preference credits are not granted in promotional examinations.

CAREER CREDITS

Career credits are not granted in promotional examination.

SPECIAL PERSONAL CHARACTERISTICS

Demonstrated good judgment in emergency situations; willingness to live and work in isolated areas away from population centers and to work on weekends and holidays; willingness to remain on duty 24 hours a day as required; emotional stability; demonstrated leadership ability; high standards of morals and speech; satisfactory record as a law-abiding citizen; distant visual acuity (Snellen) of not less than 20/100 without corrective lenses in each eye separately corrected to not less than 20/40 in one eye with corrective lenses; distant binocular acuity (Snellen) of at least 20/40 in both eyes with or without corrective lenses; color vision adequate to successfully perform the job as measured by the Ishihara Pseudo-Chromatic Plate Test, or for persons failing the Ishihara the Farnsworth G-15 Arrangement Test; normal hearing; normal use of both hands and both feet; physical strength and agility; no more than mildly susceptible to poison oak; sensitivity to needs of injured persons and their families; patience, tact, alertness and keenness of observation.

JOB CHARACTERISTICS

Possession of a valid driver license of the appropriate class issued by the Department of Motor Vehicles is a condition of continued employment.

Possession of a valid paramedic certification issued by a California county health officer applicable to the county of employment is a condition of continued employment.

CONTACT INFORMATION

Department of Forestry and Fire Protection
P.O. Box 944246
Sacramento, California 94244-2460
(916) 445-7824

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device

1 (800) 735-2929 (TT/TDD) 1 (800) 735-2922 (Voice)

STS is Speech-to-Speech Service for persons with a speech disability and is reachable at 1 (800) 854-7784 (California) or 1 (800) 947-8642 (Nationwide)

DISCLAIMER

Please click on the link below to review the official California State Personnel Board classification specification:

<http://www.calhr.ca.gov/state-hr-professionals/pages/1757.aspx>

GENERAL INFORMATION

For an examination with a written feature, it is the candidate's responsibility to contact the Department of Forestry and Fire Protection, (916) 445-7824, three days prior to the written test date if he/she has not received his/her notice of appointment.

For an examination without a written feature, it is the candidate's responsibility to contact the Department of Forestry and Fire Protection three weeks after the final filing date if he/she has not received his/her notice.

If a candidate's notice of oral interview or performance test fails to reach him/her three days prior to their scheduled appointment due to a verified postal error, he/she will be rescheduled upon written request.

Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. However, locations of interviews or performance evaluations may be limited or extended as conditions warrant.

Applications are available at [State Application](#) California Department of Human Resources offices, local offices of the Employment Development Department, and the testing Department on this job bulletin.

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

The testing Department reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) Departmental promotional, 3) multi-Departmental promotional, 4) service-wide promotional, 5) Departmental open, and, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

Promotional Examinations Only: Competition is limited to employees who have a permanent civil service appointment and military veterans that meet all the minimum qualifications. Under certain circumstances, other employees may be allowed to compete under provisions of Rules 234, 235, and 235.2. State Personnel Board Rules 233, 234, 235, 235.2, and 237 contain provisions regarding civil service status and eligibility for promotional examinations. These rules may be reviewed at Departmental personnel offices, at the State Personnel Board office, or www.jobs.ca.gov.

If High School Equivalence is Required: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Educational Development (GED) test; 2) completion of 12 semester units of college work; 3) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

Veterans' Preference Points: Will be awarded pursuant to Government Code Section 18973.1, effective January 1, 2014, as follows: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for veteran's preference, 2) An entrance examination is defined, under the law, as any open competitive examination, 3) Veterans Preference is not granted once a person achieves permanent civil service status. "Permanent State civil service status" means the status of an employee who is lawfully retained in his/her position after completion of the applicable probationary period. This includes permanent intermittent, part-time, and full-time appointments. In addition, individuals who at any time achieved permanent State civil service status and subsequently resigned, or were dismissed from State civil service are not eligible to receive Veterans' Preference Points. Veteran status is verified by the California Department of Human Resources (CalHR). Directions to apply for Veterans' Preference is on the Veterans' Preference Application (STD. Form 1093), which is available at www.jobs.ca.gov. Additional information is also available at the Department of Veterans Affairs website at www.cdva.ca.gov.

Career Credits: In open, non-promotional examinations, career credits are granted to: 1) State employees with permanent civil service status, 2) full-time employees of the State who are exempt from State civil service pursuant to the provisions of Section 4 of Article VII of the California Constitution, and who meet all qualification requirements specified by the Board and have 12 consecutive months of service in an exempt position, and 3) individuals who have served one full year in, or are graduates of the California Conservation Corps (eligibility shall expire 24 months after graduation from the California Conservation Corps). Three points are added to the final test score of those candidates who meet the above criteria and who are successful in the examination. Such examinations cannot be for managerial positions described in Government Code Section 3513. Competitors not currently employed in State civil service who have mandatory reinstatement rights may also be eligible for career credits, but they must explain their service status in the appropriate section of the Examination/Employment Application (STD. 678). (Section 4 of Article VII of the California Constitution is posted at the State Personnel Board, 801 Capitol Mall, Sacramento, California 95814).

Felony Disqualification: You are disqualified from being employed as a peace officer if: 1) you have been convicted of a felony in California or any other state; 2) you have been convicted of any offense in any other State which would have been a felony if committed in California; 3) you have been charged with a felony and adjudged by a superior court to be mentally incompetent; 4) you have been adjudged addicted or in danger of becoming addicted to narcotics, convicted, and committed to a State institution. If you have been convicted of a felony, you may be allowed to participate in this examination if your conviction(s): 1) has/have been sealed under Penal Code Sections 851.7, 851.8, 1203.45, or Health and Safety Code Section 11361.5; 2) has/have been expunged or is/are expugnable pursuant to Health and Safety Code Section 11361.5 regarding marijuana offenses; 3) was/were stipulated or designated to be a lesser included offense of marijuana possession under Health and Safety Code Sections 11557 or 11366.

Confidentiality and Security: Pursuant to Government Code Sections 19680(c) and 19681(b) it is unlawful to copy and/or furnish confidential examination material for the purpose of either improving or injuring the chances of any person or to obtain examination questions or other examination material before, during, or after an examination. Every person violating these provisions is guilty of a misdemeanor, and adverse action will be pursued. This may result in the person being barred from competition in future examinations, withheld from certification lists, or cancellation of eligibility for employment in State civil service.