



FIRE FIGHTER II (PARAMEDIC)

Exam Code: 4FS05

Department(s):	Department of Forestry & Fire Protection
Opening Date:	04/07/2014
Closing Date:	05/05/2014
Type of Recruitment:	Departmental Open, NonPromotional
Salary:	MONTHLY-RANGED-SALARY \$3,000.00 - \$3,790.00
Employment Type:	Permanent Full-time Permanent Part-time Permanent Intermittent Limited Term Full-time Limited Term Part-Time Limited Term Intermittent
Exam Type:	Statewide

EEO

An equal opportunity employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

DRUG FREE STATEMENT

It is an objective of the State of California to achieve a drug-free state work place. Any applicant for state employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

WHO SHOULD APPLY?

Applicants who meet the minimum qualifications as stated on the bulletin. This is an open-nonpromotional examination. Applications will not be accepted on a promotional basis.

FILING INSTRUCTIONS

Final Filing Date: **May 5, 2014**

Examination/Employment Application (STD. 678) is available at the California Department of Human Resources' website at www.jobs.ca.gov. Examination/Employment Application (STD. 678) may be submitted by mail or delivered in person.

Note: Applications **will not** be accepted via e-mail. DO NOT SUBMIT APPLICATIONS TO THE CALIFORNIA DEPARTMENT OF HUMAN RESOURCES.

MAIL:

Department of Forestry and Fire Protection
Examination Unit – (Attention: Arcelia Espinoza)
P.O. Box 944246
Sacramento, CA 94244-2460

SUBMIT IN PERSON:

Department of Forestry and Fire Protection
Examination Unit – (Attention: Arcelia Espinoza)
1300 U Street
Sacramento, CA 95818

Applications postmarked or personally delivered after the final filing date, **May 5, 2014**, will not be accepted for any reason.

RECRUITMENT SURVEY

As part of the application process, please follow <https://www.surveymonkey.com/s/FFipRecruitmentSurvey> to complete a recruitment survey. If you are viewing this in paper form, visit the following website at http://calfire.ca.gov/about/about_careers_exams.php.

SPECIAL TESTING ARRANGEMENTS

If you have a disability and need special testing arrangements, mark the appropriate box on the application and/or contact the Department of Forestry and Fire Protection at (916) 445-7824.

SALARY INFORMATION

\$3,000.00 - \$3,790.00

ELIGIBLE INFORMATION

A Departmental open eligible list will be established for the Department of Forestry and Fire Protection. This list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

All applicants must meet the education and/or experience requirements for this examination by **May 5, 2014**, the final filing date.

NOTE: Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

All applications/resumes must include "from" and "to" employment dates (month/day/year), time base, and applicable civil service class titles. Applications/resumes received without this information will be rejected.

MINIMUM QUALIFICATIONS

Minimum age of 18 years at the time of appointment. (Candidates who are within two months of satisfying the age requirement will be admitted to the examination.) **APPLICANTS MUST COMPLETE THE APPROPRIATE SECTION OF THE EXAMINATION/EMPLOYMENT APPLICATION (STD. 678) REGARDING MINIMUM AGE REQUIREMENTS.**

and

Possession of a valid driver license of the appropriate class issued by the Department of Motor Vehicles. Applicants who do not possess the license will be admitted to the examination but must secure the license prior to appointment.

and

Possession of a current Emergency Medical Technician-Paramedic (EMT-P) certificate issued by a California County Health Officer or enrollment in an approved paramedic training program within five months of completion. (Proof of paramedic license applicable to the county of employment will be required prior to appointment.)

NOTE: APPLICANTS MUST ATTACH A COPY OF THEIR CURRENT EMT-P LICENSE TO THE EXAMINATION/EMPLOYMENT APPLICATION (STD. 678). APPLICANTS CURRENTLY ENROLLED IN A PARAMEDIC TRAINING PROGRAM AND WHO ARE WITHIN FIVE MONTHS OF COMPLETION MUST INDICATE THE ENDING DATE OF HIS/HER TRAINING, INCLUDING FIELD INTERNSHIP, ON THE EXAMINATION/EMPLOYMENT APPLICATION (STD. 678).

and
"Either" I

Experience: Three months of fire fighting experience.

"Or" II

One year of experience as a certified volunteer fire fighter.

NOTE: APPLICANTS APPLYING UNDER THIS WILL BE REQUIRED TO ATTACH TO THE EXAMINATION/EMPLOYMENT APPLICATION (STD. 678) A COPY OF ONE OF THE FOLLOWING DOCUMENTS:

- California State Fire Marshal (SFM) Volunteer Fire Fighter Certificate
- California SFM Fire Fighter I Certificate
- Copy of an application for a California SFM Fire Fighter I Certification or SFM Volunteer Fire Fighter Certification signed by the Fire Chief or designee
- A letter signed by the Fire Chief of your volunteer fire company stating that you have met all requirements necessary to receive a California SFM Fire Fighter I certificate or a California SFM Volunteer Fire Fighter certificate
- California SFM Fire Fighter I accredited Fire Academy certificate or equivalent California Fire Fighter I Fire Academy certificate taught at a California College (approximately 200-300 hours)
- A letter on official letterhead signed by the dean, registrar, or designee certifying successful completion of a California SFM accredited Fire Fighter I Fire Academy
- Transcripts from a California college indicating completion of a SFM Fire Fighter I Academy

"Or" III

Completion of prerequisite training courses for Fire Fighter I Certification.

NOTE: APPLICANTS QUALIFYING UNDER THIS PATTERN WILL BE REQUIRED TO ATTACH TO THE EXAMINATION/EMPLOYMENT APPLICATION (STD. 678) A COPY OF THE FOLLOWING DOCUMENTS:

- California SFM Fire Fighter I Certificate
- Copy of an application for a California SFM Fire Fighter I Certification signed by the Fire Chief or designee
- A letter signed by the Fire Chief of your volunteer fire company stating that you have met all requirements necessary to receive a California SFM Fire Fighter I certificate
- California SFM Fire Fighter I accredited Fire Academy certificate or equivalent California Fire Fighter I Fire Academy certificate taught at a California College
- A letter on official letterhead signed by the dean, registrar, or designee certifying successful completion of a California SFM accredited Fire Fighter I Fire Academy
- Transcripts from a California college indicating completion of a SFM Fire Fighter I Academy

"Or" IV

One year of experience as a Fire Prevention Specialist I and successful completion of the mandatory training courses prescribed for a Department of Forestry and Fire Protection Fire Fighter I.

POSITION DESCRIPTION

Under supervision, (1) as a member of a fire apparatus crew, to perform the full range of firefighting duties in suppression of vehicle, building, improvement, and vegetation fires; to assist in building, grounds, and equipment maintenance and repair; and (2) as a member of paramedic team, to perform paramedic duties in emergency medical situations; and do other related work.

EXAMINATION INFORMATION

Qualifications Appraisal Interview: It is anticipated that interviews will be held during **June/July 2014**.

The examination will consist of a qualifications appraisal interview weighted 100%. The interview will include a number of predetermined job-related questions. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. **CANDIDATES WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.**

KNOWLEDGE, SKILLS, AND ABILITIES

Scope:

Knowledge of:

1. Methods, techniques, and equipment for fire activities.
2. Rescue, Exposure, Confinement, Extinguishment, Overhaul (RECEO) with salvage and ventilation procedures to effectively mitigate the situation.
3. Control methods used to suppress various types of fires.
4. Types of building construction for fire suppression tactics and firefighter safety.
5. Appropriate use and maintenance of firefighting tools and equipment.
6. Types, causes, character, and behavior of various types of fires.

7. Fire protection and prevention methods, equipment, and terminology.
8. Strategies used to suppress various types of fires.
9. The tactics used to suppress various types of fires.
10. Wildland-urban interface strategies and tactics for structure protection.
11. Fuel, weather, and topography as they relate to wildland fire behavior.
12. Incident Response Pocket Guide (IRPG) procedures to ensure firefighter safety and survival.
13. Pharmacology and protocols regarding pharmaceutical usage to properly administer the correct medication and dosage for treatment.
14. Pathophysiology to better understand and identify disease processes and make appropriate diagnoses.
15. Paramedic level medical interventions to treat patients at the scene of incidents.
16. Advanced life support airway devices, adjuncts, and techniques used on patients with respiratory emergencies.
17. Patient triage procedures and techniques to ensure appropriate treatments.
18. Advanced life support protocols and updates specific to local jurisdictions.
19. Local receiving hospitals and sub-specialty centers to determine appropriate patient transport destination.
20. Proper firefighting tool maintenance to ensure tools are prepared when needed.

Ability to:

1. Analyze emergencies/problems and take the best course of action to resolve situations.
2. Recognize the characteristics of extreme fire behavior to ensure firefighter safety.
3. Operate hose and/or fire extinguishers to suppress and extinguish fire.
4. Adapt to changing situations and circumstances when completing work assignments.
5. Work as a member of a team to reach a common goal and/or objective.
6. Safely use and maintain firefighting tools and equipment.
7. Perform as part of a fire suppression crew during emergency incidents and work projects.
8. Identify various atmospheres in order to properly stabilize incident scenes.
9. Construct a fire line to limit fire spread in various fuel types and conditions.
10. Recognize the characteristics of extreme fire behavior to ensure firefighter safety.
11. Perform job duties in extreme temperatures, hazardous conditions, and all types of weather.
12. Communicate verbally in a courteous, professional manner with a variety of individuals taking into consideration their needs and using tone, vocabulary, format, and grammar appropriate to the circumstance.
13. Extract specific details from complex information during oral communication.
14. Effectively communicate under stressful situations.
15. Maintain and perform infrequently used techniques to complete various job tasks in accordance with local protocols.
16. Administer the appropriate level of care during emergencies.
17. Administer emergency medical treatment to patients suffering from illness and injury.
18. Administer medications appropriately when necessary to treat patient condition.
19. Communicate patients' condition with parties that are privy to the information exercising tact, compassion, and empathy.
20. Delegate tasks to others at the incident scene to ensure they are completed in the most efficient manner.
21. Properly operate advanced life support equipment assigned to the stations and apparatuses.
22. Differentiate transport priorities based on patient condition.
23. Make sound judgments regarding patient care while under a variety of stressful situations.
24. Establish triage upon arrival at incident scenes in order to treat and transport patients according to severity of their condition.

VETERANS PREFERENCE

Will be awarded in this examination, pursuant to Government Code Section 18973.1, effective January 1, 2014, as follows: 1) any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for veterans' preference, 2) An entrance examination is defined, under the law, as any open competitive examination, 3) Veterans' Preference is not granted once a person achieves permanent civil service status.

CAREER CREDITS

Three career credits will be added to the final score of all competitors in this examination who qualify for the credits and attain a passing mark on the examination. (See "General Information" on this bulletin for information regarding career credits.)

DISTINGUISHING CHARACTERISTICS

SPECIAL PERSONAL CHARACTERISTICS

Willingness to work on weekends and holidays and remain on duty 24-hours a day, as required; visual acuity, color vision, and hearing adequate to successfully perform the job; physical strength and agility; no more than a mild reaction to poison oak; emotional stability, sensitivity to needs of injured persons and their families; patience, tact, alertness, and keenness of observation.

ADDITIONAL DESIRABLE QUALIFICATIONS

Education equivalent to completion of the twelfth grade.

ADDITIONAL REQUIREMENTS

Eligibles selected for permanent positions in this classification are placed in an apprenticeship program. Continued employment is conditional upon successful completion of the Fire Fighter Academy which is conducted at the Department of Forestry and Fire Protection (CAL FIRE) Academy.

CONTACT INFORMATION

Department of Forestry and Fire Protection
P.O. Box 944246
Sacramento, CA 94244-2460
(916) 445-7824

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device
1 (800) 735-2929 (TT/TDD) 1 (800) 735-2922 (Voice)

STS is Speech-to-Speech Service for persons with a speech disability and is reachable at
1 (800) 854-7784 (California) or 1 (800) 947-8642 (Nationwide)

DISCLAIMER

Please go to the following website to review the official California Department of Human Resources (CalHR) class specification: <http://www.calhr.ca.gov/state-hr-professionals/pages/1755.aspx>

GENERAL INFORMATION

Applications are available online at CalHR, local offices of the Employment Development Department and the testing Department on this job bulletin.

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

The testing Department reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) Departmental promotional, 3) multi-Departmental promotional, 4) service-wide promotional, 5) Departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

Promotional Examinations Only: Competition is limited to employees who have a permanent civil service appointment and military veterans that meet all the minimum qualifications. Under certain circumstances, other employees may be allowed to compete under provisions of Rules 234, 235, and 235.2. State Personnel Board Rules 233, 234, 235, 235.2, and 237 contain provisions regarding civil service status and eligibility for promotional examinations. These rules may be reviewed at Departmental personnel offices or www.jobs.ca.gov.

If High School Equivalence is Required: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Educational Development (GED) Test; 2) completion of 12 semester units of college work; 3) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

Veterans' Preference Points: Will be awarded in this examination, pursuant to Government Code Section 18973.1, effective January 1, 2014, as follows: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for veteran's preference, 2) An entrance examination is defined, under the law, as any open competitive examination, 3) Veterans Preference is not granted once a person achieves permanent civil service status. "Permanent State civil service status" means the status of an employee who is lawfully retained in his/her position after completion of the applicable probationary period. This includes permanent intermittent, part-time, and full-time appointments. In addition, individuals who at any time achieved permanent State civil service status and subsequently resigned, or were dismissed from State civil service are not eligible to receive Veterans' Preference Points. Veteran status is verified by the State Personnel Board (SPB). Directions to apply for Veterans' Preference Points are on the Veterans' Preference Application (STD. Form 1093), which is available at www.jobs.ca.gov or the Department of Veterans Affairs.

Career Credits: In open, non promotional examinations, career credits are granted to: 1) State employees with permanent civil service status, 2) full-time employees of the State who are exempt from State civil service pursuant to the provisions of Section 4 of Article VII of the California Constitution, and who meet all qualification requirement specified by the Board and have 12 consecutive months of service in an exempt position, and 3) individuals who have served one full year in, or are graduates of, the California Conservation Corps (eligibility shall expire 24 months after graduation from the California Conservation Corps). Three points are added to the final test score of those candidates who meet the above criteria, and who are successful in the examination. Such examinations cannot be for managerial positions described in Government Code Section 3513. Competitors not currently employed in State civil service who have mandatory reinstatement rights may also be eligible for career credits, but they must explain their service status in the appropriate section of the Examination/Employment Application. (STD. 678).

Felony Disqualification: You are disqualified from being employed as a peace officer if: 1) you have been convicted of a felony in California or any other State; 2) you have been convicted of any offense in any other State which would have been a felony if committed in California; 3) you have been charged with a felony and adjudged by a superior court to be mentally incompetent; 4) you have been adjudged addicted or in danger of becoming addicted to narcotics, convicted, and committed to a State institution. If you have been convicted of a felony, you may be allowed to participate in this examination if your conviction(s): 1) has/have been sealed under Penal Code Section 851.7, 851.8, 1203.45, or Health and Safety Code Section 11361.5; 2) has/have been expunged or is/are expugnable pursuant to Health and Safety Code Section 11361.5 regarding marijuana offenses; 3) was/were stipulated or designated to be a lesser included offense of marijuana possession under Health and Safety Code Section 11557 or 11366.

Confidentiality and Security: Pursuant to Government Code Sections 19680(c) and 19681(b) it is unlawful to copy and/or furnish confidential examination material for the purpose of either improving or injuring the chances of any person or to obtain examination questions or other examination material before, during, or after an examination. Every person violating these provisions is guilty of a misdemeanor, and adverse action will be pursued. This may result in the person being barred from competition in future examinations, withheld from certification lists, or cancellation of eligibility for employment in State civil service.